

GENERAL DATA PROTECTION SUMMARY



The QUSTEC programme has received funding from the European Union's Horizon 2020 research and innovation programme under the Marie Skłodowska-Curie grant agreement number 847471.

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CHANGE LOG

What/version	Where	When
GDPR summary / version 1.1	Page 1-3	30.04.2020
GDPR summary / version 1.2	Page 1-3	05.05.2020
GDPR summary / version 1.3	Page 1-4	18.08.2020

Questions?

Contact our helpdesk (Monday to Friday, 9-12 and 14-17) via qustec@eucor.org
or via +33 3 68 85 82 86

GENERAL INFORMATION AND DEFINITION

Since May 25th 2018, the new EU regulations on General Data Protection Regulation came into effect. The doctoral programme QUSTEC will comply with these guidelines and obligations with the aim that all data subjects within the QUSTEC programme have better control over their personal information, which includes a right to object to processing this information during the implementation of the programme-related activities within the frame of QUSTEC. Personal data herewith is defined as any information **which relates to a living individual who is identifiable either from the data itself or from the data in conjunction with other information held by QUSTEC or its partners, including the EU Commission. This can include one or more factors related to a person's physical, physiological, mental, economic, cultural or social identity. Data is information that can be processed either electronically or in paper form.**

This document contains the information on data protection according to Art. 12-14 GDPR. Further information on the new regulations and your rights related to personal information can be found here: https://ec.europa.eu/info/law/law-topic/data-protection/data-protection-eu_en.

CONTROLLER

The Controller of data processing is:
Eucor – The European Campus
Albert-Ludwigs-Universität Freiburg
Fahnenbergplatz
79085 Freiburg
Germany

Eucor is represented by its President, Prof. Dr. Dr. h.c. Hans-Jochen Schiewer

WHICH DATA DO WE COLLECT

During the course of the QUSTEC project we collect the following data:

- Names and birth dates
- Official email addresses and phone numbers
- Research group affiliation including postal address
- Financial information (e.g. invoices, salary details)

- Information about researchers that they have consented to us using for reporting purposes or for general communication about events, opportunities and activities related to the QUSTEC programme
- CVs, funding history, academic and non-academic collaborations, education, work history, project reviews and research proposals
- Photos and text content contribution for publicity purposes for the general audience
- Project meeting attendance records (e.g. signatures)
- Information provided on the EU commission reporting portal or institutional (national) reporting portals regarding the implementation of QUSTEC programme.

USE OF DATA

We use and share the data of the Early Stage Researchers (hereafter: “QUSTEC ESR”) and the applicants of the QUSTEC programme only in the following cases:

- When the QUSTEC ESR or the applicant explicitly give consent to do so by email, verbal or contractual means. This consent may be withdrawn at any time. By submitting their application via the dedicated form on the Eucor website, applicants agree to the processing of the information provided by them for evaluation and selection purposes.
- The use of personal data is necessary for the QUSTEC project management and coordination team to carry out its contractual obligations which are defined in the EU Commission’s Terms and Conditions or those set forth in the QUSTEC Grant Agreement; and/or employment contracts where it is necessary to comply with a legal obligation, including government, regulatory or law enforcement bodies.

DATA ACCESS

During the implementation of QUSTEC, we may share the data of the QUSTEC ESR with the following parties/persons: authorised representatives of the QUSTEC ESR, including supervisors, co-supervisors, mentors and lab heads, secondment institution partners for the purpose of identifying suitable training and research opportunities and for logistical purposes of conducting project meetings. We also may share data with the members of the QUSTEC advisory board as well as with HR, finance, research office, TTO representatives employed by the partner organisations with the purpose of reporting and validating information we receive from the QUSTEC ESR or third parties regarding the research programme and/or related activities.

DURATION

QUSTEC will hold all financial, technical and administrative data for the duration of the programme (2019-2024) plus 5 years (2029), in accordance with the EU Commission’s terms and conditions.

NOT SHARING THE DATA? CONSEQUENCES AND YOUR RIGHTS

If a QUSTEC applicant / ESR does not consent to the processing and/or sharing of their personal data, we may not be able to review their application for the doctoral fellowship position. We may not be able to inform them about QUSTEC's activities, meetings, events, training sessions, secondments or other opportunities. We cannot include their contributions to the research programme in reports to the European Commission or other bodies such as QUSTEC's external advisory board.

QUSTEC applicants / ESRs have the following rights: To find out if we use their information and request a copy of their information; to have inaccurate/incomplete information updated and/or corrected. They have the right to object to a particular use of their information for our legitimate purposes. In certain circumstances they have the right to have their personal data deleted or restrict its use. They have the right to data portability, and to withdraw consent at any time where processing the data is based on their consent. They have the right to lodge a complaint with a supervisory authority.

DATA USE OUTSIDE OF THE EUROPEAN ECONOMIC AREA (EEA)

In some cases, the data we collect may be transferred to industry, academic and other stakeholders located outside of the EEA, including to a jurisdiction where the level of protection afforded to personal data is not as high as that in the European Union. These parties may include industry representatives located at international/worldwide sites and the evaluators of QUSTEC. This concerns data such as the official email addresses, the CV, researcher's profile/work history/education. This data may be shared with these bodies or their representatives in purpose of evaluating and promoting the QUSTEC programme; for public engagement events, or during hosting and attending international conferences or meetings and workshops.